ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue
REGULAR COMMISSIONER'S MEETING
Administration Office
January 13, 2014

Chairman Metz called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Stephen Lich, Paul Williams, Erik Shouse, Pat Metz, Don Timmerman, Mike Ganz, Levon Yengoyan, Craig Helgeland, Linda Layton and Darla Tiner. There were several guests and Crew present.

The flag salute was led by Commissioner Timmerman.

Chairman Metz swore in newly elected Commissioners Paul Williams and Erik Shouse.

Chairman Metz thanked everyone for their support while he served as Chair for 2013. The Board thanked him also.

Election of 2014 Chairman -
Chairman Metz nominated Vice Chairman Lich to serve as Chairman of the Board for the year 2014. Commissioner Timmerman seconded; motion carried by unanimous vote.

Commissioner Metz moved to approve the agenda as amended. Commissioner Timmerman seconded; motion carried by unanimous vote.

CONSENT AGENDA -
1. Minutes of December 23, 2013, Regular Meeting,
2. Approval of Vouchers: 3 EFT's for $5,326.07, Payroll EFT for $8,342.74, Expense Vouchers #141000-141071 for $81,432.73, Medical Voucher #141072 for $22,325.70, Bond Voucher #141073 for $603.50 all totaling $118,030.74.

Commissioner Williams moved to approve the Consent Agenda items 1 and 2 as presented. Commissioner Metz seconded; motion carried by unanimous vote.

CORRESPONDENCE –
1. Three newspaper articles.
2. Chairman Lich reported that the Treasury Dept. determined that Volunteer Firefighter hours *not* be added to total employee hours for a company when determining health insurance coverage.

PUBLIC INPUT – None

COMMITTEE REPORTS –

Safety – Chairman Lich gave a report.

UNFINISHED BUSINESS

Shop Remodel – Discussion held.
Commissioner Williams moved to authorize Staff to proceed with obtaining bids for the Shop remodel. Commissioner Shouse seconded; motion carried by unanimous vote.
Commissioner Timmerman requested that Senior Mechanic Jay Jacks give a presentation in the near future of the needs for the Shop remodel.

Authorization to Purchase New LP15 – Item is budgeted for 2014.
Commissioner Metz moved to authorize the purchase of one Lifepak 15 for $34,269.11. Commissioner Williams seconded; motion carried by unanimous vote.

ESCI Study Recommendations – Potential workshop discussion. Board wants to incorporate this into the strategic planning.

Status of Surplused Boat – Several people interested. Asst. Chief Helgeland will have more information at the next Commissioner meeting.

Adoption of Policy F302 – Emergency Response – as Interim –
Commissioner Shouse moved to adopt Policy F302 – Emergency Response as an interim policy to go into effect immediately. Commissioner Metz seconded; motion carried by unanimous vote.

FEMA Grant Update– Chief Ganz gave an update. Funds to be received within next two weeks.
Commissioner Timmerman moved to authorize the Chief to pay off the bridge loan with the funds received from the FEMA Grant. Commissioner Metz seconded; motion carried by unanimous vote.

NEW BUSINESS –

Listing Extension for Two Madrona Lots – There is potential interest in the lots.
Commissioner Williams moved to authorize the Chief to extend the listing on the two Madrona Lots for sale for another six months. Commissioner Metz seconded; motion carried by unanimous vote.

Committee Member Selections for 2014 –

- Board for Volunteer Firefighters: Chairman Lich, Chief Ganz, Commissioner Metz, Board Secretary Tiner and Volunteer Firefighter Fazekas
- Employee Evaluations: Commissioners Williams and Metz
- Finance: Commissioner Timmerman & Chairman Lich. Alternate: Commissioner Metz
- ICOM: Chairman Lich and Commissioner Metz
- Safety Liaison: Commissioner Metz
- Scholarship: Commissioners Shouse & Timmerman, Board Secretary Tiner and Volunteer Representative Asst. Chief Yengoyan
- Labor Relations: Commissioners Shouse and Metz
- North Region EMS: Commissioners Williams and Shouse
- Chairman Lich appointed Commissioner Timmerman as Vice Chairman of the Board

Monthly Workshop Discussion – Will discuss at the January 29, 2014, Workshop.

Resolution 2014-01 – Establishing 2014 Meeting Schedule -
Commissioner Timmerman moved to approve Resolution 2014-01 – Establishing 2014 Meeting Schedule. Commissioner Metz seconded; motion carried by unanimous vote.

Walmart $250 Grant for Smoke Detectors/Linda Layton – Chief Ganz wanted to recognize the efforts of Finance Manager Layton for the Fire Dept. being awarded a $250 Grant from Walmart for the purchase of 25 smoke detectors to give to those in need.

2014 Saturday Seminar Series/Attendees? – Ocean Shores Seminar = E. Shouse, P. Williams, D. Timmerman. Chelan Seminar = All Commissioners and Chief Ganz.

North County Request for Maintenance Services – Chief Ganz reported that he was approached by a North County Regional Fire Authority Supervisor to request if Camano Island Fire and Rescue could maintain their fleet. Chief Ganz agreed to if North County's Chief approved. North County's Chief did not approve so the request was dropped.

Commissioner Shouse expressed concern over the Administration Office being closed on Fridays and not being accessible to the public. Chief Ganz stated it was closed due to budget constraints. Discussion held. Chief Ganz will present budget findings on the subject at the next Commissioner meeting.

Commissioner Shouse asked to join the weekly SOP meetings on Tuesday afternoons with Chairman Lich, Asst. Chief Helgeland and Chief Ganz.

PUBLIC INPUT – None

ANNOUNCEMENTS

Next Commissioner Meeting Monday, January 27, 2014, at the Country Club Fire Station.

Workshop scheduled for Wednesday, January 29, 2014, at 6pm at the Administration Office. Topic is Governance.

The regular meeting recessed at 8:54 p.m. and went into executive session at 9:01 p.m. to review Local 4033 Contract Negotiations per RCW 42.30.140 and to review the performance of a public employee per RCW 42.30.110(g). It was expected to last ½ hour.

At 9:30 p.m. Chairman Lich extended the meeting for an additional 15 minutes.

The executive session adjourned at 9:46 p.m. and immediately went back into regular session with no action taken.

There being no further business, the meeting adjourned at 9:46 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary