

ISLAND COUNTY FIRE DISTRICT #1

Camano Island Fire & Rescue
REGULAR COMMISSIONER'S MEETING
Administration Office
January 12, 2015

Chairman Lich called the regular Commissioner's meeting to order at 7:00 p.m. Those in attendance were Stephen Lich, Don Timmerman, Paul Williams, Erik Shouse, Pat Metz, Michael Schick, Craig Helgeland, Levon Yengoyan and Darla Tiner.

The flag salute was led by Chairman Lich.

It was the consensus of the Board to approve Commissioner Pat Metz as the 2015 Chairman of the Board. Commissioner Metz accepted.

Commissioner Lich moved to approve the agenda as amended. Commissioner Timmerman seconded; motion carried by unanimous vote.

CONSENT AGENDA – Discussion held regarding an item in the December 22 minutes. One correction to be made and will be presented again at the January 26th meeting.

1. Approval of Vouchers: 3 EFT's for \$7,643.44, Payroll EFT for \$10,888.54, Expense Vouchers #151000-151066 for \$86,882.19, Medical Voucher #151011 for \$27,753.70, Bond Voucher #151067 for \$107.28, Capital Fund Voucher #151012 for \$10,866.69, all totaling \$144,141.84

Commissioner Shouse moved to approve the Consent Agenda item 1 as presented. Commissioner Williams seconded; motion carried by unanimous vote.

CHIEF'S REPORT – Chief Schick gave his report. Commissioner Timmerman asked regarding District protocols for multiple patients. Chief explained the process.

CORRESPONDENCE – Three articles in local magazine regarding the District. Commissioner Williams asked about the process for publishing District articles. Discussion held. Chief Schick stated he would review all articles before publication. A/C Yengoyan recommended a workshop on Messaging.

PUBLIC INPUT – None

MEMBER INPUT – None

COMMITTEE REPORTS –

Safety – Commissioner Williams gave a report.

UNFINISHED BUSINESS –

Holiday Discussion – Discussion held.

Commissioner Williams moved to amend the District's Administrative Personnel Policy to allow employees the option to trade a holiday for Christmas Eve day as the Board had agreed to close the Administrative office on Christmas Eve day. Commissioner Lich seconded; motion carried by a four to one vote, with Commissioner Shouse voting Nay. HR Manager Layton will amend the policy to reflect the change. Commissioner Williams would like a report to see how the schedule will look in the future.

2015 Goals – Discussion held. Chief Schick currently working on this. Once complete, will also discuss workshops for the year for the Board.

Social Media Draft Update – A/C Yengoyan gave an update. Still in progress. Will present the draft at the next Board meeting.

Monticello Property – District's real estate agent would like to put the property back on the market. Commissioner Timmerman will evaluate the property for possible marketing.

Fund Release for Shop Remodel -

Commissioner Lich moved to approve project completion of Shop Remodel and to release funds in the amount of \$10,866.69 for final payment once District receives approval from D of R and L&I. Commissioner Timmerman seconded; motion carried by unanimous vote.

NEW BUSINESS –

2015 Committee Assignments – Discussion held regarding the Board meeting with local District representatives. Discussion of Vice Chair selection.

Commissioner Shouse moved to elect Commissioner Timmerman as Vice-Chairman of the Board. Commissioner Williams seconded; motion carried by unanimous vote.

Board for Volunteer Firefighters:

Pat Metz	-	Chairman
Michael Schick	-	District Fire Chief
Stephen Lich	-	Commissioner
Darla Tiner	-	Secretary
Bryce Fazekas	-	Volunteer FF

Employee evaluations:

Pat Metz
Paul Williams

Finance:

Don Timmerman
Stephen Lich
Pat Metz – alternate

ICOM:

Stephen Lich
Pat Metz – alternate

Safety Liaison:

Pat Metz
Paul Williams

Scholarship:

Erik Shouse
Don Timmerman
Darla Tiner
Levon Yengoyan

Labor Relations:

Pat Metz
Erik Shouse

North Region EMS:

Paul Williams
Erik Shouse

District SOP's on our Website – Chief Schick gave an update of the status of Lexipol SOP's. Discussion held regarding putting District SOP's on our Website and the process involved. Will discuss further once all SOP's are completed.

District Website – Discussion held regarding the management of the District's Website. The Board would like to look at different options for managing it. A/C Yengoyan to supply a report showing number of hits to our Website.

PUBLIC INPUT – None

ANNOUNCEMENTS

Next Commissioner Meeting Monday, January 26, 2015, at the Country Club Fire Station

There being no further business, the meeting adjourned at 8:42 p.m.

Respectfully submitted,

Darla Tiner
Board Secretary